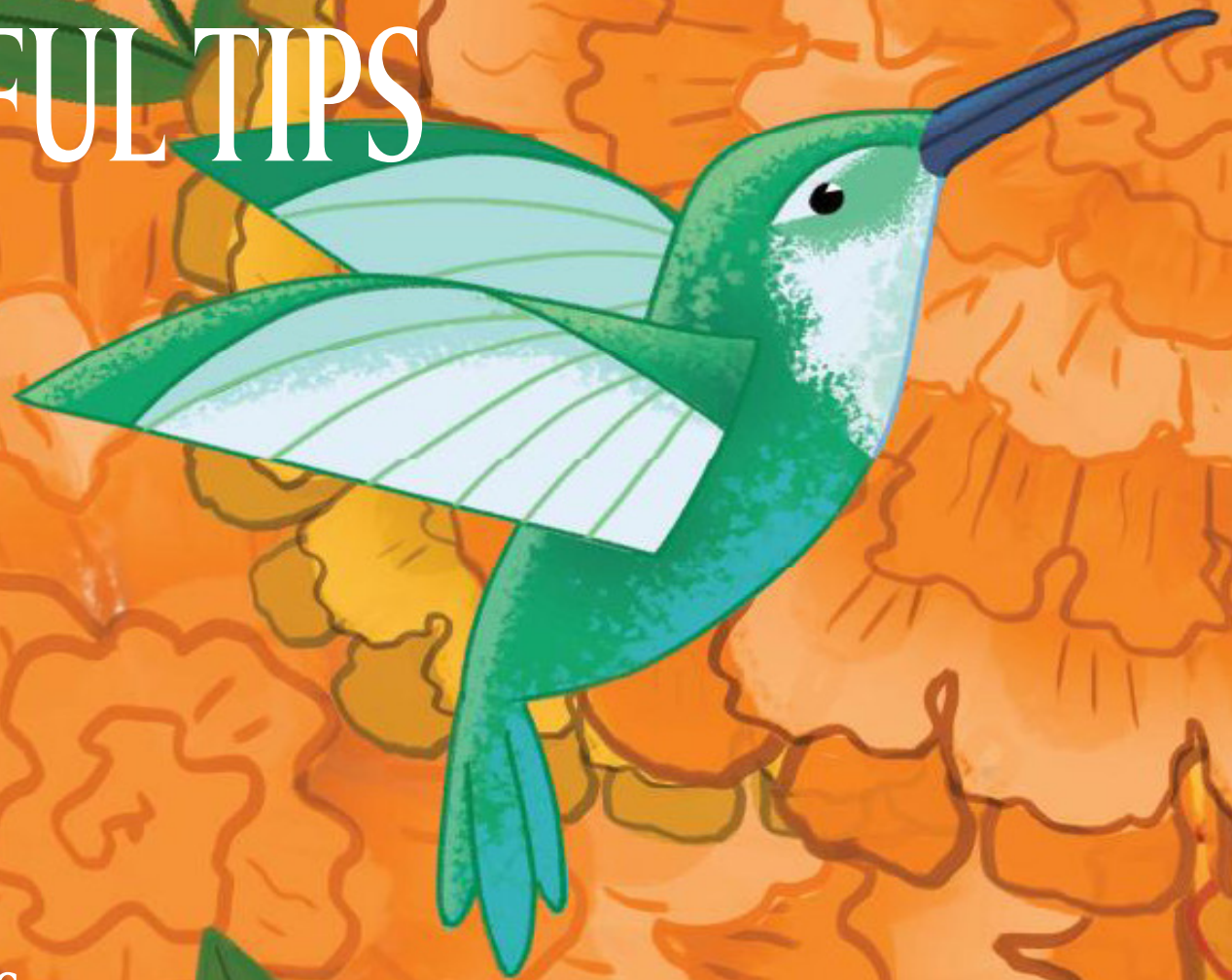


# AUCTION TUTORIAL AND HELPFUL TIPS

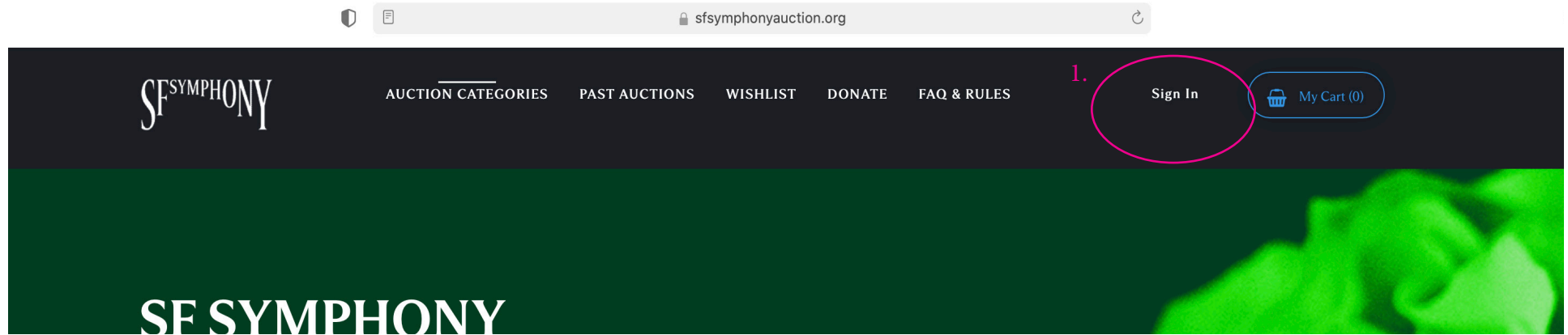


SFSYMPHONYAUCTION.ORG

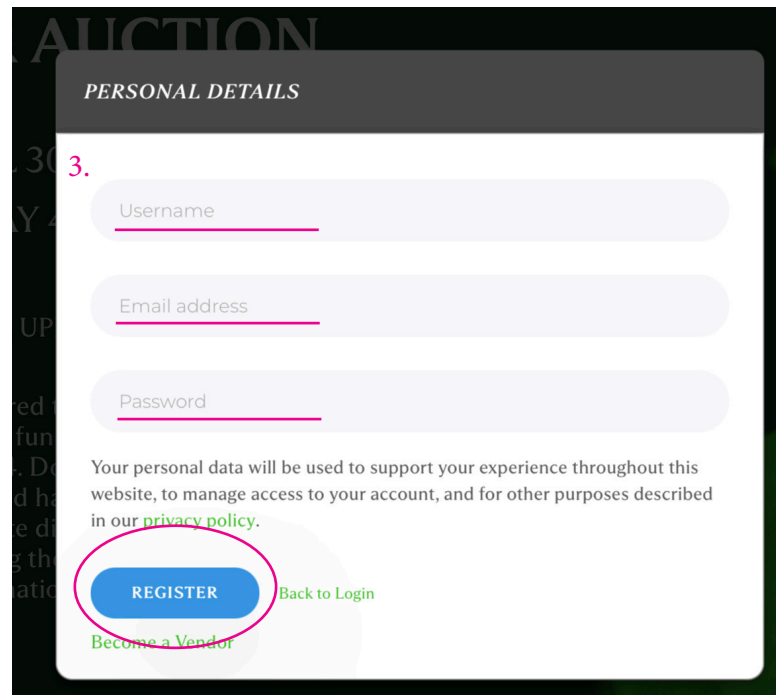
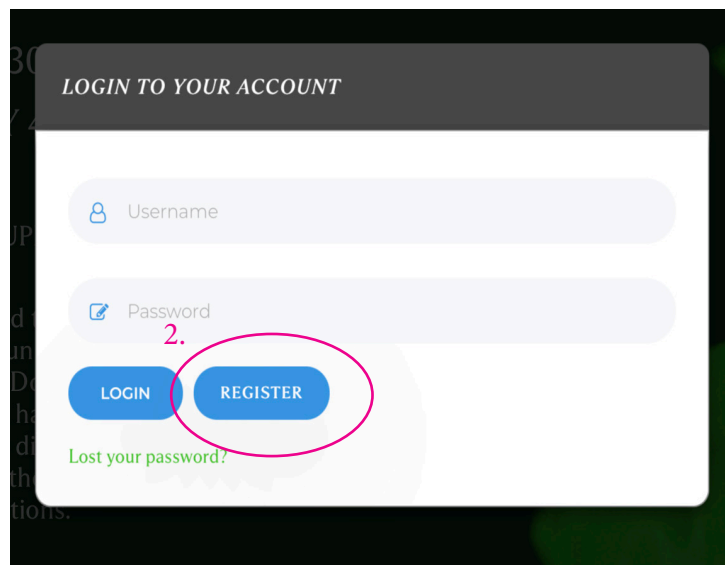
## HOW DO I BID ON AN ITEM?

To bid on an item you need to create an account on our site.

1. On the top right of the navigation bar look for “Sign in” and click the link. A login window will appear.



2. Select “Register” 3. Create your account and you are now ready to bid high and bid often!



No credit card is needed at this time at the end of the auction you will notified of your winnings by email. At that time you will need to log in to your account and complete the transaction. You can purchase items instantly with the “Buy it Now Feature” (once the auction has started) or make a donation immediately.

## WHAT IS BUY IT NOW?

The “Buy it Now” option allows you to skip the hassle of bidding, being out bid, and rebidding. With “Buy it Now” you can purchase an item at a slight premium which ends the auction cycle.

Home / SECRET CELLARS OF THE 2021-22 BOARD

## SECRET CELLARS OF THE 2021-22 BOARD

✓ No need to bid. Your bid is winning!



Value (estimated): \$630

Donated by the San Francisco League 21-22 Board

Current bid: **\$315.00**

Item condition: New

Time left:

4D 18:27:09

Auction ends: November 15, 2021 12:00 pm

Timezone: America/Los\_Angeles

Your max bid is **\$315.00**

- 345 +

BID



BUY NOW FOR \$945.00

Categories: 2021 SFL Dia Auction, Wine & Spirits: DLM21

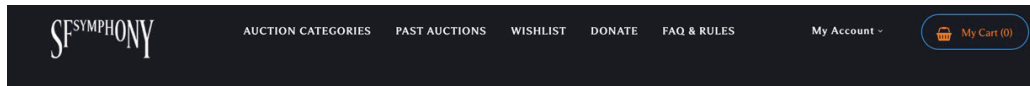




## WHAT IS A PROXY BID?

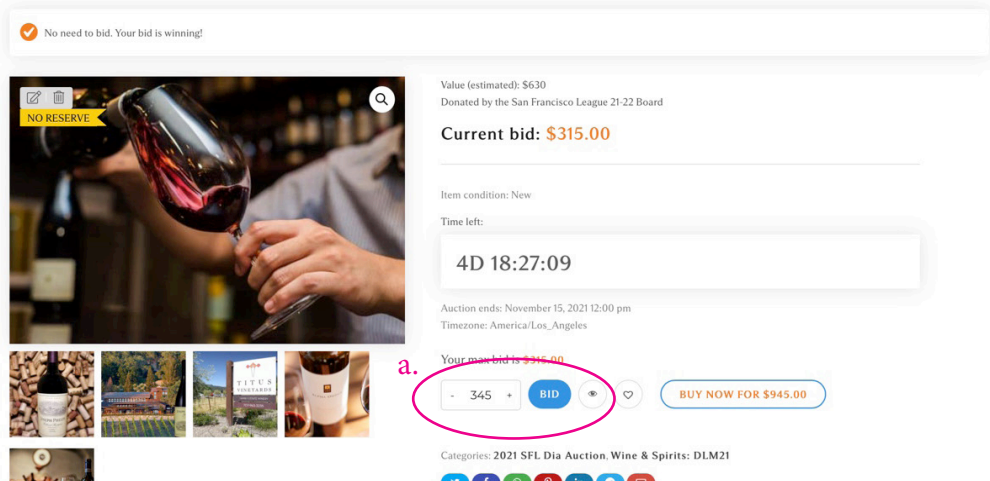
When you make your initial bid, you can set your maximum price to automatically out bid others up to your maximum set price.

Let's say the starting or current bid is \$315 for the item you want, bid increments are \$30. You are willing to bid up to \$500 You click the + sign (a.) until you get to \$500 then click the gavel to place your MAX bid. Once successful you will see a notification of your bid (b.)



Home / SECRET CELLARS OF THE 2021-22 BOARD

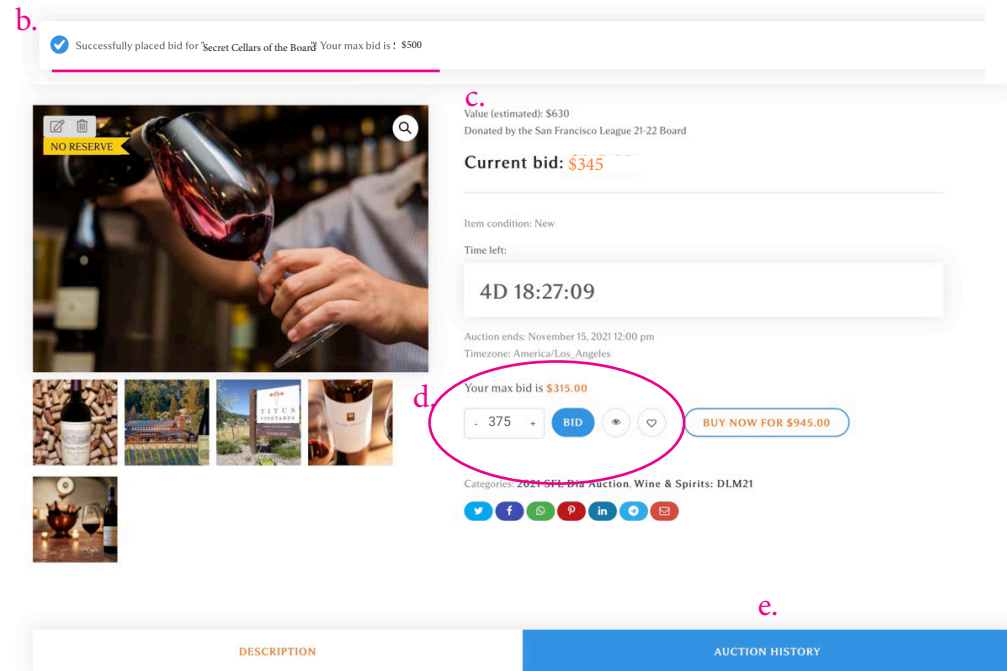
### SECRET CELLARS OF THE 2021-22 BOARD



The auction has continues with your new \$345 bid, (c.) the next bidder needs to bid \$375 (\$30 increment for this example) to out bid you (d.). As others bid, the system will auto bid to the next 30 increment until you \$500 max bid is surpassed.

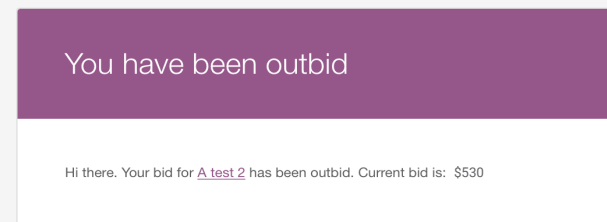
When you are outbid, you will receive an auto generated email (f.) from [info@sfsymphonyauction.org](mailto:info@sfsymphonyauction.org) (add this email to your contacts to prevent it ending up in spam/junk) letting you know you've been outbid. At that time you can decide whether you want to increase your max bid. If you really want it you can use the "Buy it now" option. The "Auction History" (e.) tab will show you the usernames of anyone that placed a bid on the item.

### A Sample Auction Item



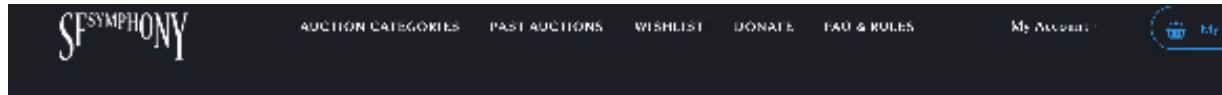
Volunteer Council - San Francisco Symphony Auctions <info@sfsymphonyauction.org>  
To: amandasargisson@yahoo.com Wed, Apr 28 at 3:42 PM

f.



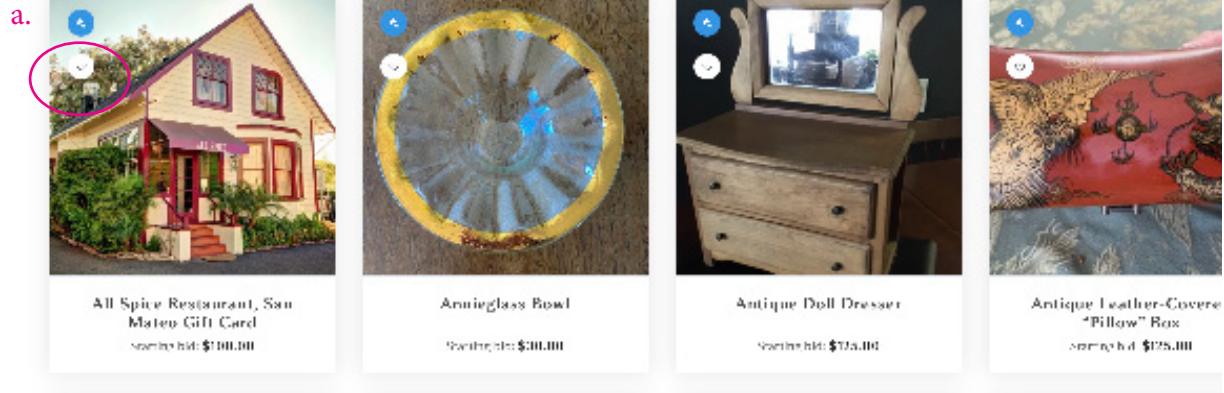
## WHAT IS THE WISH LIST?

Keep track of items that are of interest to you to visit later (i.e. Sunday at 12:45pm) by clicking the heart icon (a.). Unclick to remove it or you can also delete from your Wish list page. To view your saved items select “My Wish list” from the navigation bar (you need to be logged into your account).



Home / All Spring Auction Items

### All Spring Auction Items



Home / MY WISH LIST

## MY WISH LIST

### MY LIST

Item added to my Wish list page!



All Spice Restaurant, San Mateo Gift Card

## ADDITIONAL RULES

1. By bidding in the San Francisco League's of the San Francisco Symphony's silent auctions, each bidder agrees to these auction rules.
2. All sales are final. There will be no exchanges or refunds unless otherwise noted. All items are "as is." The San Francisco League of the San Francisco Symphony has attempted to describe and catalog items correctly, but neither warrants nor represents and in no event shall be responsible for the correctness of descriptions, genuineness, authorship, provenance or condition of the items. No statement made in this catalog, or made orally at the auction or elsewhere, shall be deemed such a warranty, representation, or assumption of liability.
3. The auction item value listed is an estimate of fair market value. Items have not been appraised unless so noted. The amount you pay above this fair market value estimate is normally tax deductible as a charitable contribution. Please consult your tax adviser to clarify amount of deduction.
4. Restaurant certificates do not include alcohol, tax, or gratuities unless specified.
5. Payment for items purchased must be made within 24 hours of email notification. Remember, making a bid is binding, failure to pay only hurts the organization and takes the fun out of auction for those bidding in good faith.
6. Please see the "RESTRICTIONS & SHIPPING" tab for any restrictions or shipping/delivery limitations.
7. The San Francisco League of the San Francisco Symphony reserves the right to add or withdraw items, without notice, to or from the auction.
8. Unless otherwise specified, all auction gift certificates must be used within one year of the date of the auction.
9. Each person bidding assumes all risks and hazards related to the auction and items obtained at the auction. Each bidder agrees to hold harmless from any liability arising indirectly from the San Francisco Leagues of the San Francisco Symphony their elected and appointed officials, members and employees, the auctioneer(s), the auction company and its agents and employees, the event organizers, sponsors, and/or volunteers connected with the auction.
10. Delivery is available to Bay Area locations only. Gift Cards and Certificates will be mailed to any U.S. address.